



**NATIONAL GUARD BUREAU
PROFESSIONAL EDUCATION CENTER
ROBINSON MANEUVER TRAINING CENTER, BLDG. 2502
NORTH LITTLE ROCK, AR 72199-9600**

ARNG-PEC-CD

22 June 2026

MEMORANDUM FOR Professional Education Center (PEC) Faculty, Staff, Students,
and Conference Attendees

SUBJECT: Commander's Policy Letter No. 1 - Open Door Policy

1. Reference. Army Regulation 600-20 (Army Command Policy).
2. Purpose. Establishes the Brigade Commander's Open Door Policy.
3. Applicability. This policy applies to all military and civilians on the PEC campus.
4. All personnel assigned or attached to PEC may engage the Commander to address any issues of concern or topic they feel should be brought to his attention.
5. This open-door policy is not intended to supersede the use of the chain of command. In general, the chain of command should be utilized for resolution of issues and for suggested improvements. All military and civilian supervisors will make themselves available and assist in resolving issues. It is recommended, though not required, that immediate supervisors be notified of the individual's desire to see the Commander under the Commander's Open Door Policy and the nature of the issue. If supervisors are not notified, there should be specific reasons for the non-notification, and these reasons should be brought to the attention of the Commander in advance.
6. Supervisors will ensure this policy is posted where all PEC Soldiers and employees have access to it. No leader will prevent a member of PEC from speaking to the Commander, nor will they take any retribution against a person for doing so.
7. Appointments are not required but strongly encouraged to ensure the Commander's availability.
8. The point of contact for this action is the undersigned at (501) 212-5611 or edward.o.ziembinski.mil@army.mil.

EDWARD O. ZIEMBINSKI
COL, IN
Commanding